



Planning & Community  
Development Department  
1812 Main Street  
Lake Stevens, WA 98258  
(425) 377-3235  
www.lakestevenswa.gov

Office Hours

Monday - Friday  
8:00am - 5:00pm  
Plan Submittal  
Accepted till 4:30pm

Planning & Community  
Development Director  
Rebecca Ableman

Municipal Code

Available online:  
www.codepublishing.com/WA/LakeStevens/

PLANNING AND COMMUNITY  
DEVELOPMENT DEPARTMENT

**Affidavit of Posting**

I \_\_\_\_\_ hereby certify that on \_\_\_\_/\_\_\_\_/\_\_\_\_ posted the property with a Notice of Application or Public Hearing Sign.

Property Address: \_\_\_\_\_

Lake Stevens Project Number: \_\_\_\_\_

Said signs are posted at the following locations on the site (please attach general site plan showing location of sign(s) in relation to public right-of-way; hand drawn maps are acceptable):

\_\_\_\_\_

I also am hereby submitting a photo of the signs as it was installed on the property and will submit additional photos of the sign for any subsequent public hearings/notices.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**To be filled out by project manager**

**Notice of Application (1):**

# of signs \_\_\_\_\_ Date to be posted: \_\_\_\_\_ Date to be removed: \_\_\_\_\_

**SEPA Determination (1, 2, 3):**

# of signs \_\_\_\_\_ Date to be posted: \_\_\_\_\_ Date to be removed: \_\_\_\_\_

**Hearing (2, 3):**

# of signs \_\_\_\_\_ Date to be posted: \_\_\_\_\_ Date to be removed: \_\_\_\_\_

1. Signs shall remain on the site 15 days following the issuance of the Notice of Application and SEPA determination. Staff will inform applicant of dates.
2. If a SEPA determination or public hearing is required, the site shall be re-posted at least fifteen days prior to the open record hearing. Signs for public hearings may need to be posted longer, staff will inform applicant of dates.
3. If previously posted sign(s) was not returned to the City of Lake Stevens, applicant may be assessed the cost of the sign.

*This brochure is for informational purposes only and is not intended to replace adopted rules and policies of the City of Lake Stevens. Please consult Title 14 of the Lake Stevens Municipal Code or the Department of Planning and Community Development for actual regulations and requirements.*